

## REQUEST FOR ARCHITECTURAL MODIFICATION

**Applicant certifies the following by initialing each item or noting ‘N/A’:**

- :: Proposed modification shall not be for the purpose of conducting a business \_\_\_\_\_
- :: Exterior construction shall be completed within 6 months of start of construction. \_\_\_\_\_
- :: No large trees/foilage (>6” dia.) should be removed without prior approval. \_\_\_\_\_
- :: Upon completion of construction, the *total* impervious surface on said lot shall not exceed 4,0000 sq ft (See Property Use Restrictions, pg 31) \_\_\_\_\_
- :: Effective sedimentation/erosion control measures shall be continuously maintained during construction to ensure no soil enters the stormwater system. \_\_\_\_\_
- :: No construction shall take place on Sundays or holidays. \_\_\_\_\_
- :: Applicant has read and understands all building requirements contained in Beachwalk’s Declaration of Covenants, Property Use Restrictions, Design Guidelines, and any amendments thereto, and agrees to abide by them. \_\_\_\_\_
- :: Applicant and builder shall maintain all proper/necessary insurance coverage during construction. \_\_\_\_\_
- :: Applicant shall be responsible for compliance with all town/county building codes, permit requirements, ordinances, and regulations. \_\_\_\_\_
- :: Applicant shall be responsible for restoring any drainage areas affected by either construction or approved modifications. \_\_\_\_\_
- :: Applicant/builder shall not begin construction without a building peppermint approved by the Town Building Inspector, if applicable. \_\_\_\_\_

**If Homeowner Is Not Performing the Work:**

Builder Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Builder Address: \_\_\_\_\_

License Number: \_\_\_\_\_

**Deposit:** For new construction, the Board will require a \$1,000 deposit or bond from homeowner upon the start of construction. If deposit/bond is required, the HOA President will sign here:

Signature: \_\_\_\_\_ (Date) \_\_\_\_\_

(President Name: \_\_\_\_\_)

**Disclaimer:**

The Board of Directors shall not be liable to any contractor, subcontractor, or to any person sustaining personal injury or property damage, for any claim arising in conjunction with this addition/alteration/improvement/modification.

*If the request is denied by the ACC, the lot owner may appeal directly to the BOD.*

**Signature Approvals:**

Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

President of the HOA: \_\_\_\_\_

(signature) \_\_\_\_\_ Date: \_\_\_\_\_

Board Member: \_\_\_\_\_

(signature) \_\_\_\_\_ Date: \_\_\_\_\_

\*Please email completed application to ACC Chair (Michael Reives) [michael.reives@victaulic.com](mailto:michael.reives@victaulic.com), cc'ing Network Realty ([hoa@networkwilmington.com](mailto:hoa@networkwilmington.com))

\*\* Information may be mailed to Network Realty: 1029 North Lake Park Blvd, Carolina Beach, NC 28428.